



3501 MacCorkle Ave. SE #201
Charleston, WV 25304

Earl Ray Tomblin, Governor
Michael J. Lewis, M.D., Ph.D., Cabinet Secretary

Dear Applicant or Member,

The HIPP program has an even faster way for you to receive your reimbursements each month. It's called direct deposit and it's free.

With direct deposit, **HIPP will send your payment straight into your bank account.**

- **It's easy!** Your payment goes straight into your bank account.
- **It's fast!** You can get your payment the same day we deposit it.
- **It's safe!** Your money will not get lost, stolen, or delayed.

You can set up direct deposit in 3 easy steps:

1. Fill out and sign the form below.
2. Write "VOID" across the front of one of the policyholder's blank checks.
3. Complete and fax your documents to 855-888-3003 or mail them to

WV HIPP
3501 MacCorkle Ave SE #201
Charleston, WV 25304

If you do not have a personal check:

Have your bank send us the following information on their company letterhead.

1. Your name (policy holder)
2. Account number
3. Bank routing number
4. Type of account - checking or savings
5. Bank representative's name, signature, and contact information

Direct Deposit Enrollment Form

(Please Print)

Policyholder's Name on Bank Account: _____

Bank account number: _____ ABA Routing number: _____

Policy Holder's Signature: _____ Date: _____

Yes, this is a checking account. Policyholder's phone Number: _____

Checking account: Please do not forget to attach a copy of your voided check. Your voided check has your bank's routing number and bank account number; both are needed to send your payment by direct deposit.

Toll free phone: 1-855-MyWVHIPP (855-699-8447) | Monday to Friday 9am to 6pm
Fax: 855-888-3003 | Website: www.MyWVHIPP.com

West Virginia HIPP is a program of the Department of Health and Human Resources.

